

## Affinity Water Revised Plan Guidance Note

This guidance note signposts the key information within our Revised Plan to Ofwat 31 March 2019.

### Revised Plan: Format

Guidance Note

Executive Summary

Supplemental Board Assurance Statement

Action Tracker

9 Test Area Evidence Documents

9 Test Area Appendices

Completed Ofwat Financial Model

Updated Business Plan Tables, Feeder Models and Supporting Commentaries

### Action Tracker

We have completed the Ofwat Action Tracker, which includes all our Ofwat Action Items. This document signposts to the evidence within our submission that supports our response to each action. In the Action Tracker, the column “Nature of Adjustment”, includes one the four categories below. This ‘nature of adjustment’ is also stated after each action within the test area evidence documents. The intended purpose of these categories is to make it clear to Ofwat at the start, how we have responded to the action.

Nature of adjustment	Description
Action completed	Action is completed in full and our response is detailed in our submission.
Action due later	Ofwat deadline for this action is beyond 1 April 2019. We will respond in line with Ofwat’s guidance on this process.
No longer applicable	A change in position as part of the Revised Plan means that the action is no longer applicable.
Alternative approach	Reflects where further work is required beyond 1 April 2019 to complete the action, due to dependencies on other water companies, or where our position differs from the Ofwat request.

### Test Area Evidence Documents

Our submission incorporates one test area evidence document for each of the nine test areas. The test evidence document contains an overall summary of how we have responded to the Ofwat feedback, our response to each of the Affinity Water Ofwat Action Items for the specific test area, implications across our plan and where assurance for the response has been provided, this has been explained.

We signpost to the supporting evidence which is included in each test area appendix. In the test evidence document, we have also addressed other specific test area feedback provided in Ofwat’s Initial Assessment Plans feedback on 31 January 2019.